

ING Scanner

Activation instructions

With ING Scanner you can easily log in to InsideBusiness and sign orders.

But first, you need to activate the scanner.

You can find step-by-step activation instructions below.

What do you need?

- A working scanner device
- Your user ID

Prepare your scanner:

- Put the batteries in the scanner
- Turn on the scanner by firmly pressing the power button once
- Select your language. Press the left grey button to select and the right grey button to confirm



Easy activation in two steps:

- Verify your identity
- Activate your scanner

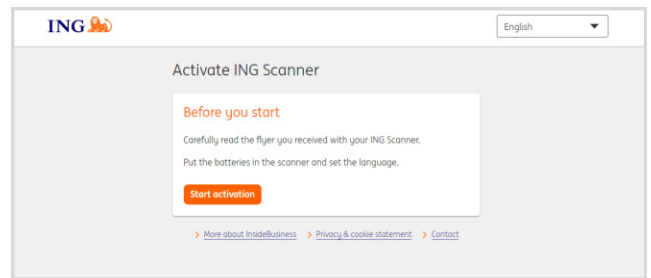
Verify your identity

Go to <https://ingwb.com/activate>

Make sure that you are securely connected to **ingwb.com**.

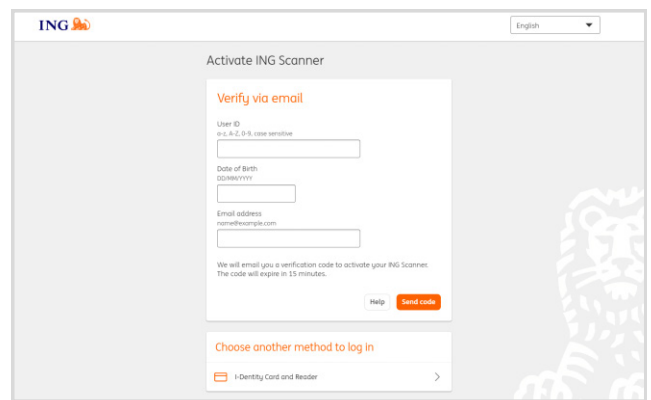
Learn more about security at [Tips on safe internet banking](#).

Read the instructions on the webpage and press "Start activation".



With 'email verification' you will need to fill in:

- Your user ID (you can find it in the InsideBusiness welcome email)
- Your date of birth
- Your email address as registered in InsideBusiness



If all information is correct you will receive an email with follow up instructions.

Activate your scanner

Start Activation

After successful login, you can activate in 4 steps.

Welcome

You are about to activate ING Scanner. If you do not have an ING I-Dentity Card to use, make sure you have your ID Document ready. Use the same document you used for registering with InsideBusiness.

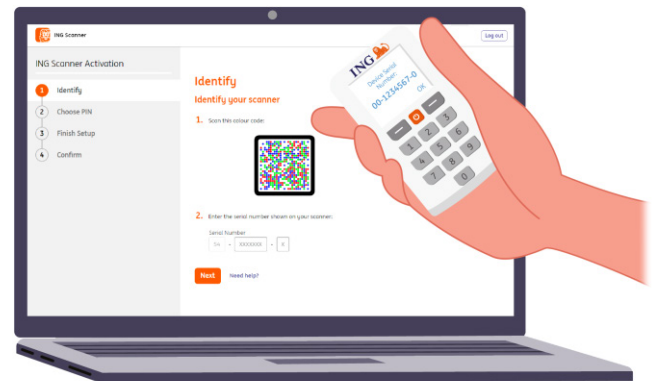
Activate your scanner in the following steps

- Identify your scanner
- Choose and confirm a scanner PIN
- Finish your scanner setup
- Confirm the activation

[Start activation](#) [Need help?](#)

1 Step 1 of 4 Identify your scanner

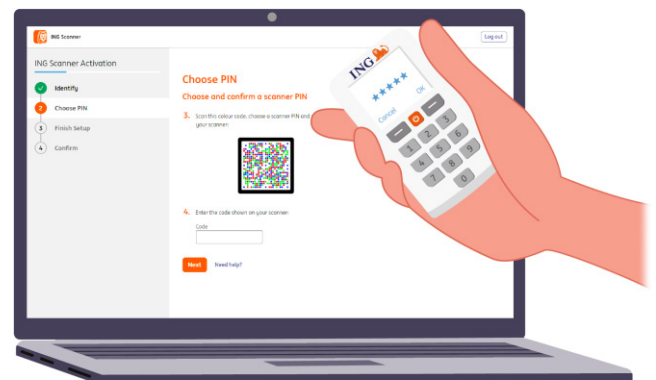
- Scan the colour code with your scanner's camera
- Fill in the serial number shown on the scanner's screen



2 Step 2 of 4 Choose a PIN for the scanner

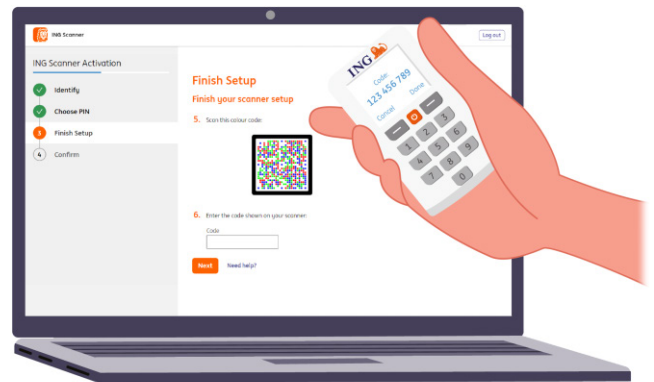
Your PIN is strictly confidential and for personal use only.

- Scan the colour code with your scanner's camera
- The scanner will ask for a PIN
- Choose a 5-8 digit PIN and enter it twice on the scanner to confirm
- A 15-digit code is shown on the scanner. Fill the code in on the webpage



3 Step 3 of 4 Finish setup

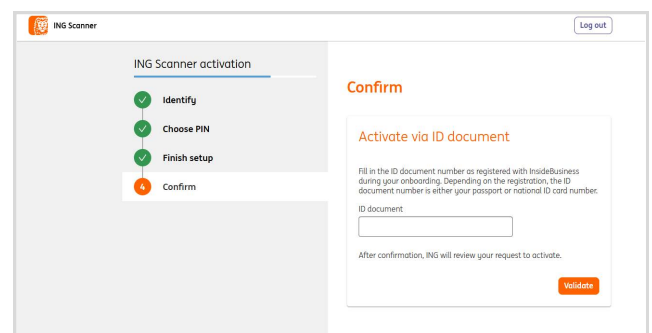
- Scan the colour code with your scanner's camera again
- Fill in the 9-digit code on the webpage



4 Step 4 of 4 Confirm activation

To confirm your scanner activation the following options are offered:

- ID Document number
- Activation code3
- Via Corporate Administrator



Your scanner is now ready to use.

Go to <https://insidebusiness.ingwb.com> and login with your ING Scanner!